

AGENDA – CAMPBELL RIVER SKATING CLUB

BOARD MEETING


MEETING INFORMATION

Date: January 23, 2018 **Location:** Pinecrest Room
Time: 6:30-8:30pm **Meeting Type:** Board Meeting
Facilitator: Lynda Ostashek **Note Taker:** Lynda Ostashek
Attendees: Please advise Lynda if not able to attend.
Quorum: 5 of 8

Bev	Marie
Cara	Lynda
Courtney	Rene
Shannon	Rae Anne

PREPARATION FOR MEETING

Please Read: <https://campbellriversc.uplifterinc.com/pages/Meetings/January-2018-Executive-mtg/>

STANDING AGENDA ITEMS		PRESENTER	TIME ALLOTTED
1	Call to order	Lynda	
2	Quorum (5 of 8 Board members)—if no quorum is reached the meeting reconvenes to the following month.	Lynda	
3	Agenda—motion to Approve the Agenda.	Lynda	
4	Previous Minutes (November)	Lynda	
5	Secretary's Report	Lynda	
6	Correspondence	Lynda	
7	Finance	Rene	
8	Policies and Procedures	Lynda	
ACTION ITEMS FROM PREVIOUS MEETING(S)		LEAD	DUE DATE
1	Lynda will draft a Club Safety policy with input from Coaches, etc. and present for approval.  Safety Protocol - CRSC.pdf	Lynda	
REPORTS		LEAD	TIME ALLOTTED
1	President Report	Lynda	
2	Registrar Report	Marie	
3	Recreation Director Report	Cara	
4	Test Chair Report	Lynda	
5	Publicity Report	Bev	
6	Director of Skating's Report	Rae Anne	

AGENDA – CAMPBELL RIVER SKATING CLUB

BOARD MEETING

NEW ITEMS	RESPONSIBLE	TIME ALLOTTED
1 Requests for refund		
2 Ice Allocation for Summer and 18/19 season	Rae Anne	
3 Test Day		
4 Pete's Skate Shop	Lynda	
5 Coach Posting		
6 Fundraising Tracking Spreadsheet		
7 Gaming Membership - British Columbia Association for Charitable Gaming		
8 Gala		
9 Any points outstanding re. email of items discussed via email as Dec. mtg cancelled?		
10 Dryland/off Ice		
11 Club Ranking		
12 Email to allow access by more than one person	Lynda	
13 InterClub Competition Host		

ADJOURNMENT _____ p.m.

NEXT MEETINGS: *starts at 6:30pm, in the Pinecrest room unless otherwise advised*
 February 20
 March 20